

N.E.M.I. Public Library Computer Use and Internet Policy

1. The N.E.M.I. Public Library provides access to computer equipment, programs, databases and the Internet (collectively, the “computer resources”) for information and educational purposes.
2. Patrons must sign in at a public service desk.
3. The charge for Internet access is \$1.00 per ½ hour.
4. The following behaviour is prohibited:
 - a. Using the Internet for illegal purposes
 - b. Printing obscene or pornographic material, or exposing it to public view
 - c. Installing executable programs on library computers
 - d. Altering the configuration of a workstation
5. Misuse of resources and/or behaviour that disrupts other peoples’ use of the Library may result in suspension of privileges, including the use of computers or wireless networks.
6. Users may attach their own equipment to library power outlets. However, for security reasons, computer or telecommunications hardware may not be attached to Library network jacks, telephone jacks, or computer or telecommunications equipment. An exception is made for flash drives (portable USB devices).
7. Staff will assist customers with the use of Library computer equipment or Personal computing equipment as time and expertise permits but cannot offer personal instruction on a drop-in basis.
8. To ensure availability of computers to as many people as possible, staff are empowered to establish limits on the time per session. A maximum of two people may use a workstation at one time.
9. The Library is not responsible for any damage to users’ disks or external devices that may be connected to, or inserted into, a library workstation. The Library is not responsible for loss or damage to any user-owned hardware or software. The Library is not responsible for loss of data due to signal loss, or the malfunction of library hardware or software.
10. Parents or Guardians of children under the age of 14 must complete the N.E.M.I. Public Library Computer and Internet Use Permission Form before minors are allowed to make use of the Library’s computer resources. Children 10 and under must be accompanied by a parent/guardian when using the Library computer resources.

**N.E.M.I. Public Library Parental Permission Form
for Use of Computers by children not in High School**

- Adult computers have full access to the Internet, without restriction except as specified in the Computer Use and Internet Policy.
- The Library and its staff are not responsible for the exposure of your children to Internet content which you may consider unsuitable.
- It is the responsibility of parents/guardians to monitor and supervise their children's activities.
- Parents/guardians are responsible for costs of printouts (if any).

I understand and agree to the above.

Date:_____ Name of child (print):_____

Name of parent or guardian (print):_____

Signature of parent or guardian: _____

Phone number where parent or guardian can be reached:_____